

# 國立東華大學

## 107 學年度學生宿舍申請作業時程及說明

| 申請階段                                | 申請時間                                  | 作業內容  | 說明  |
|-------------------------------------|---------------------------------------|---|---|
| 登錄作業                                | 107/3/19 9:00                         | <b>碩博士生<br/>大學部</b><br>106 學年度在學學生<br>乙名代表上網登錄寢<br>友名單。 | <ol style="list-style-type: none"> <li>1. 宿舍申請登錄，需輸入選課帳號、密碼，並確認<u>本人的郵局或銀行帳戶資料</u>且已繳清住宿相關欠費；欲登記室友者，需驗證室友學號與手機號碼，請同學至<u>電子學習履歷</u>先行確認手機號碼。若有未繳欠費，請同學繳費後攜帶繳費收據至學務處生輔組辦理確認事宜。</li> <li>2. 以 1 人、2 人、4 人為單位登錄室友，推派乙名代表上網登錄同寢室室友名單。</li> </ol> |
| <b>碩博士生<br/>申請宿舍<br/>網路選寢</b>       | 107/3/22 12:30<br> <br>107/3/23 16:00 | <b>碩博士生</b><br>106 學年度在學學生，<br>乙名代表上網作業。                | <ol style="list-style-type: none"> <li>1. 自行選擇住宿莊別和寢室。</li> <li>2. 以「先選先得」方式進行。</li> </ol>  |
|                                     | 107/3/22 15:00<br> <br>107/3/23 16:00 |   | 開放放棄床位申請。   |
| <b>大學部<br/>女生<br/>申請宿舍<br/>網路選寢</b> | 107/3/27 12:30<br> <br>107/3/28 16:00 | <b>大學部女生</b><br>106 學年度在學學生，<br>乙名代表上網作業。               | <ol style="list-style-type: none"> <li>1. 自行選擇住宿莊別和寢室。</li> <li>2. 以「先選先得」方式進行。</li> <li>3. 寒、暑假期間，寒、暑宿莊別之住宿生需<u>配合淨空事宜</u>。</li> </ol>   |
|                                     | 107/3/27 15:00<br> <br>107/3/28 16:00 |   | 開放放棄床位申請。   |
| <b>大學部<br/>男生<br/>申請宿舍<br/>網路選寢</b> | 107/3/29 12:30<br> <br>107/3/30 16:00 | <b>大學部男生</b><br>106 學年度在學學生，<br>乙名代表上網作業。               | <ol style="list-style-type: none"> <li>1. 可自行選擇住宿莊別和寢室。</li> <li>2. 以「先選先得」方式進行。</li> <li>3. 寒、暑假期間，寒、暑宿莊別之住宿生需<u>配合淨空事宜</u>。</li> </ol>  |
|                                     | 107/3/29 15:00<br> <br>107/3/30 16:00 |   | 開放放棄床位申請。   |
| 候補 1<br>登記作業                        | 107/4/2 12:30<br> <br>107/4/3 16:00   | <b>碩博士生<br/>大學部</b><br>106 學年度在學學生<br>個人申請。             | 以個人為申請單位，選擇三個志願莊別，依電腦亂數抽籤決定。  |
| 繳交<br>住宿保證金                         | 107/3/31 12:00<br> <br>107/4/11 24:00 | 繳交住宿保證金。  | 請同學自行至 <u>臺銀系統</u> 列印繳費單， <u>未在期限內繳費者視同放棄</u> 。   |

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|-----------------|---------------------------------------|-------------------------|--|
| 公告候補 1<br>床位結果  | 107/4/20 12:00                        | 可自行至申請網頁查詢床位。           | 未繳交保證金放棄之床位釋出，供候補 I 遞補。  |
| 繳交候補 1<br>住宿保證金 | 107/4/20 12:00<br> <br>107/4/27 24:00 | 候補床位成功的同學繳交住宿保證金。       | 請同學自行至臺銀系統列印繳費單， <b>未在期限內繳費者視同放棄。</b>                                      |
| 公告床位            | 107/5/8 12:00                         | 公佈 107 學年度住宿床位。         | 申請同學自行上網查詢(包括候補 I 申請結果)。   |
| 候補 II<br>登記作業   | 107 年 5 月下旬                           | 106 學年度在學學生             | 1. 以個人為申請單位，選擇三個志願莊別，依電腦亂數抽籤決定。<br>2. 詳細申請時間，將於 107 年 5 月下旬另行公告週知。         |
| 候補 III<br>登記作業  | 107 年 8 月中旬                           | 107 學年度在學學生(含新、舊生無住宿者)。 | 1. 待 107 學年度新生宿舍床位分配完成後，視實際空床數，辦理申請。<br>2. 詳細申請方式及時間，將於 107 年 8 月中旬另行公告週知。 |
| 宿舍進住            | 107 年 9 月中旬                           | <b>開學二週內</b> ，完成宿舍進住手續。 | 1. 依本校 107 學年度行事曆規定辦理。<br>2. 逾期未完成進住手續者，將自動視同放棄住宿論，不得要求退費。                 |
| 專案申請            | 107 學年開學後                             | 107 學年度在學學生(含新、舊生無住宿者)。 | 生輔組網頁下載專案申請報告書->系所導師與主管簽章後，交至生輔組辦理。  |

**National Dong Hwa University**  
**Instructions and Timetable of Dormitory Application**  
**2018 Academic Year**

| Applicate state  | Time                                    | Detail  | Explanation  |
|--|---|---|--|
| <b>Apply online</b>  | 2018/3/19 9:00                          | <b>Graduate students</b><br><b>Undergraduate students</b><br>At least one person of each room need to log in the website and apply. | 1. Log in with your course-selection account and password of. Be sure that you have paid off all the previous dormitory fees. If you would like to choose a roommate for next semester, please also fill out his/her student ID and cell phone number in the Electronic Learning Resume system. Pay balance and show the receipt to the Living Services Division.<br><b>2. At least one person of each room needs to log in the website and apply.</b> |
| <b>Graduated students</b><br><b>Select rooms online</b>            | 2018/3/22 12:30<br> <br>2018/3/23 16:00 | <b>Graduate students</b><br>At least one person of each room needs to log in the website and apply.                                 | 1. You can choose the room.<br>2. Rooms are on a first-come-first-select basis.  |
|  | 2018/3/22 15:00<br> <br>2018/3/23 16:00 |   | Open for room dropping   |
| <b>Female undergraduate students</b><br><b>Select rooms online</b> | 2018/3/27 12:30<br> <br>2018/3/28 16:00 | <b>Female undergraduate students</b><br>At least one person of each room needs to log in the website and apply.                     | 1. You can choose the room.<br>2. Rooms are on a first-come-first-select basis.<br><b>3. During winter or summer vacation, the students who are living in Xingyun (1<sup>st</sup> and 2<sup>nd</sup> floor) must clean out the rooms before leaving.</b>   |
|  | 2018/3/27 15:00<br> <br>2018/3/28 16:00 |   | Open for room dropping   |
| <b>Male undergraduate students</b><br><b>Select rooms online</b>   | 2018/3/29 12:30<br> <br>2018/3/30 16:00 | <b>Male undergraduate students</b><br>At least one person of each room needs to log in the website and apply.                       | 1. You can choose the room.<br>2. Rooms are on a first-come-first-select basis.<br><b>3. During winter or summer vacation, the students who are living in Xingyun (1<sup>st</sup> and 2<sup>nd</sup> floor) must clean out the rooms before leaving.</b>   |
|  | 2018/3/29 15:00<br> <br>2018/3/30 16:00 |   | Open for room dropping   |
| <b>Apply for waiting list 1</b>                                    | 2018/4/2 12:30<br> <br>2018/4/3 16:00   | <b>Graduate students</b><br><b>Undergraduate students</b><br>Individual Application   | Each student may select three dorms as priorities. Decisions will be made by computer random drawings.   |

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|---|---|--|--|
| <b>Pay the deposit</b>                          | 2018/3/31 12:00<br> <br>2018/4/11 24:00 |  | <b>Be sure to pay the deposit during this period. Otherwise, your application will be cancelled and the reserved space will be released to the waiting applicants.</b>   |
| Announcement of waiting list 1                  | 2018/4/20 12:00                         | Visit the website for vacancies.   | Rooms of unpaid deposit will be released.  |
| <b>Pay the deposit (waiting list 1)</b>         | 2018/4/20 12:00<br> <br>2018/4/27 24:00 | Anyone on the waiting list will need to pay the deposit once granted a room.   | <b>Visit Taiwan Bank to print the receipt. You will lose your room if you don't pay on time.</b>   |
| Room announcement                               | 2018/5/8 12:00                          | Room assignment is announced.  | Please visit the website to see the result   |
| <b>Apply for dorm (waiting list II)</b>         | May, 2018                               | Students for 106 academic year   | <ol style="list-style-type: none"> <li>1. Take individual as the applicant unit, select three dorm, result came out by using computer random lottery.</li> <li>2. The exact timing for applying dorm will be announce soon</li> </ol>  |
| <b>Apply for dorm (waiting list III)</b>        | August, 2018                            | Students for 107 academic year   | <ol style="list-style-type: none"> <li>1. The rest of the rooms will be released to apply after arranging for the students who are in 107 academic year.</li> <li>2. The exact timing for applying dorm will be announce soon</li> </ol>   |
| <b>Move in the dorm</b>                         | September, 2018                         | <b>Finish the procedure of moving to the dorm in 2 weeks after school open</b> | <ol style="list-style-type: none"> <li>1. Procedure will be announced according to the school calendar of 107 academic year</li> <li>2. If you doesn't finish the moving-in procedure on time, you will be considered as dropping your room. And the deposit is not returnable.</li> </ol> |
| <b>Dormitory Application of Particular case</b> | After 107 academic year open            | Students for 107 academic year   | Visit dorm website to download the Dormitory Application of Particular case, hand in the report to dorm office after you get the signature of your adviser or teacher.   |